

TENDER FOR
ROUND THE CLOCK SECURITY SERVICES
TO
VISAKHAPATNAM CAMPUS
OF
INDIAN MARITIME UNIVERSITY

Tender No. IMUV/2024/2019-2020/Security/004
Dated 24-12-2019



INDIAN MARITIME UNIVERSITY
(A Central University, Govt. of India)
VISAKHAPATNAM CAMPUS
VANGALI, TEKKALIPALEM (PO)
NEAR RAYAVARAPU AGRAHARAM
SABBAVARAM
VISAKHAPATNAM-531035

Website:
www.imu.edu.in
www.imuv.edu.in

NOTICE INVITING TENDER

- 1 Sealed Tenders are invited in Two bid system from reputed and well established Security agencies having a minimum experience of 10 Years in the field, for providing round the clock security to Indian Maritime University, Visakhapatnam Campus, (A Central University) situated at (1) Vangali Village, Tekkalipalem (PO), Near Rayavarapu Agraharam, Sabbavaram (MD), Visakhapatnam-531035 and (2) at Gandhigram, Near Scindia junction, Visakhapatnam 530005, for a period of one year on Contract basis / Outsourcing basis.
- 2 Sealed Tender prepared in accordance with the general conditions enumerated in this tender, to be addressed to the Campus Director, Indian Maritime University, Visakhapatnam Campus, Vangali Village, Tekkalipalem (PO), Near Rayavarapu Agraharam, Sabbavaram (MD), Visakhapatnam-531035, Andhra Pradesh not later than the date and time mentioned.
- 3 The detailed Tender Document for Providing Round the Clock Security Service at Indian Maritime University, Visakhapatnam Campus can be downloaded from IMU website www.imu.edu.in / www.imuv.edu.in.
- 4 All Tender must be accompanied by Earnest Money Deposit (EMD) of Rs.3,35,375-00 (Rupees Three Lakh Thirty Five Thousand Three Hundred and Seventy Five only) through Demand Draft drawn on any Nationalised / Schedule favouring Indian Maritime University, Visakhapatnam Campus payable at Visakhapatnam. In case of bidders having valid NSIC/MSME certificates needs to enclose a valid certificate in order to claim EMD Exemption. It may also please be noted that at the time of submitting the bid, if such valid certificate is not enclosed the bid will be summarily rejected.
- 5 The Tender Document is not transferable.
- 6 Schedule for Invitation to Tender Enquiry:
 - 6.1 Place of issue of Tender Enquiry Document and address at which the Tender Documents are to be submitted:

Campus Director
Indian Maritime University,
Visakhapatnam Campus
Vangali (V), Tekkalipalem (PO)
Near Rayavarapu Agraharam
Sabbavaram (MD)
Visakhapatnam-531035
Andhra Pradesh

- 6.2 Date from which the Tender Document issued
- From 24.12.2019 onwards (only on working days)
- 6.3 Last Date for submission of the Tender Document both Technical and Financial –
- On or before 11:00 Hrs. on 07.01.2020 (Tuesday)
- 6.4 Date of opening of Tender Document (Technical) –
- At 12:00 Hrs. on 07.01.2020 (Tuesday)
- 6.5 Date of opening of Tender Document (Financial) shall be intimated to the technically qualified tenderer.
- 6.6 The Tender Enquiry shall be valid for 90 days from the date of opening of the Technical.
- 7 Last date for submission / receipt of tender(s) is 07.01.2020 at 11:00 Hrs. and will be opened by the Tender Committee in the presence of tenderers or their authorized representatives who wish to be present on the same day at 12:00 Hrs. in the office of IMU, Visakhapatnam Campus. In case, any holiday on the day of opening, the tenders will be opened on the next working day at the same time but the tender box will be sealed on same day and time, as scheduled above. The tenders received after the said scheduled date and time will not be considered. No tender by FAX will be entertained.

- 8 Tender document (Technical) shall be opened on the day and time as indicated in this document above. The Tender document (Financial) shall be opened only in respect of tenderers who were qualified in the Technical Bid. Eligible tenderers should send letter of authorization with attested specimen signatures of their representatives deputed to attend at the time of opening of tender enquiry. Representatives without such authorization not permitted to be present to witness the opening of either technical or financial bid as the case may be the bid.
- 9 A pre-bid meeting shall be held on 02-01-2020 (Thursday) at 11:30 Hrs. in Indian Maritime University, Visakhapatnam Campus, Vangali (V), Tekkalipalem (PO) Near Rayavarapu Agraharam Sabbavaram (MD), Visakhapatnam-531035. Andhra Pradesh.

10 Definitions used in this Document:

Tenderer

Refers to the Person or the Firm or the Company to whom this Tender Enquiry is issued quoted

IMUV

Refers to Indian Maritime University, Visakhapatnam Campus, Vangali, Tekkalipalem (PO), Near Rayavarapu Agraharam, Sabbavaram, Visakhapatnam-

Contract

Refers to the Agreement entered into between IMUV and the Contractor including all attachments and annexes thereto and all documents incorporated by reference therein

Contractor

Refers to the Contractor who have entered into a contract with IMUV for rendering the services.

Services

Refers to various services indicated in this Tender Enquiry

Campus

Refers to both IMU Vangali and Gandhigram at Visakhapatnam

GENERAL CONDITIONS

1. The present tender is being invited for Security Services under which the Contractor shall provide round the clock security Services to Visakhapatnam Campus of Indian Maritime University, at (1) Vangali Village, Tekkalipalem (PO), Near Rayavarapu Agraharam, Sabbavaram (MD), Visakhapatnam-531035 and (2) at Gandhigram, Near Scindia Junction, Visakhapatnam 530 005.
2. The tender should be complete in all respects and if the tender is incomplete, the same would be rejected. The tenderer shall sign and affix seal on all the pages of the tender enquiry document including all attachments and annexes
3. Tender should be submitted in a sealed cover containing Cover-1 and Cover-2 separately and super scribed as "Tender for round the clock security Services to Visakhapatnam Campus of Indian Maritime University". The tenderer shall clearly write on Cover-1 as "Technical Bid-Tender for Round the Clock Security Services to Visakhapatnam Campus of Indian Maritime University and on Cover-2 as "Financial Bid"-Tender for Round the Clock Security Services to Visakhapatnam Campus of Indian Maritime University" and each addressed to the "The Director, Indian Maritime University, Visakhapatnam Campus, Vangali Tekkalipalem (PO), Near Rayavarapu Agraharam, Sabbavaram (MD), Visakhapatnam-531035. The tenderer should also indicate the Name and Address of his firm/agency on all covers.
4. The amount of Earnest Money Deposit is Rs.3,35,375-00 (Rupees Three Lakh Thirty Five Thousand Three Hundred and Seventy Five) and shall be submitted through Demand Draft drawn on any Nationalised / Schedule Bank favouring Indian Maritime University, Visakhapatnam Campus payable at Visakhapatnam. The Demand Draft should be enclosed to the Tender (Technical) submitted and should not be sent separately. In case of bidders having valid NSIC/MSME certificates needs to enclose a valid certificate as on the date of Tender in order to claim EMD Exemption. It may also please be noted that at the time of submitting the bid, if such valid certificate is not enclosed the bid will be summarily rejected.

5. The Earnest Money Deposit (EMD) of the unsuccessful bidders shall be refunded without any interest on signing of the agreement with the successful bidder. The EMD of the successful bidder shall be refunded on signing of the agreement
6. The bidders should beware that if it is noticed that the bidder defaulted in paying the statutory payments such as PF, ESI and GST etc. in any of the organisations rendering contract the bid shall be disqualified and will be rejected.
7. EMD of the tenderers will be forfeited if -
 - 7.1 The tenderers are not willing to abide by the terms and conditions after submission of tender
 - 7.2 The tenderers does not honour the clarifications required by IMUV
 - 7.3 Withdraws the tender before receipt of final acceptance
 - 7.4 Fails to execute an agreement and submission of Bank Guarantee Bond towards security deposit as indicated in this tender within the stipulated time.
8. Eligibility Criteria
 - 8.1 A well-established Security Services Agency within Andhra Pradesh and Telangana.
 - 8.2 The Security Agency must have minimum 10 Years of experience in the field of providing Security Services.
 - 8.3 Must have served reputed organisations within Visakhapatnam District
 - 8.4 The agency should have minimum Annual Turnover of Rs.100.00 lakhs in the activity of providing round the clock security Services during the each of the financial year i.e. 2016-17, 2017-18 and 2018-19.
 - 8.5 The Agency should have Work orders worth Rs.50.00 Lakhs (Rupees Fifty lakhs) per annum exclusively in the activity of providing Round the Clock Security Services during the last three financial years i.e. 2016-17, 2017-18 and 2018-19.

- 8.6 It is desirable that the Security personnel deployed, have experience in handling, Fire fighting systems and First-aid.
- 8.7 The bidder providing security services is advised to visit (1) Vangali Village, Tekkalipalem (PO), Near Rayavarapu Agraharam, Sabbavaram (MD), Visakhapatnam-531035 and (2) at Gandhigram, Near Scindia junction, Visakhapatnam 530005, and acquaint himself with the operational system.
- 8.8 It shall be deemed that the bidder has undertaken a visit to IMU Visakhapatnam Campus and is aware of the operational conditions prior to the submission of the tender documents.
- 8.9 The tenderers should enclose copies of the following documents or otherwise the tender will be summarily rejected.
- a) Certificate of Registration / Incorporation
 - b) Provident Fund Registration
 - c) ESI Registration
 - d) Permanent Account Number issued by the Income Tax Authorities
 - e) Registration Certificate under GST Law
 - f) Valid Labour license Registration for Security activity
 - g) Agreements / Work orders in respect of Security services carried out during the Financial years 2016-2017, 2017-2018 and 2018-2019
 - h) Satisfactory Performance Certificates from the organizations where the Contractor has supplied a group of more than 10 persons at a time for Security Services during the Financial Years 2016-2017, 2018-2018 and 2018-2019
 - i) Audited Balance Sheet and Profit and Loss Account for the years 2016-2017, 2017-2018 and 2018-2019
 - j) Income Tax Returns for the Financial Years 2016-2017 (AY 2017-2018), 2017-2018 (AY 2018-2019) and 2018-2019 (AY 2019-2020)

9 Services

- 9.1 The Contractor is required to provide the Round the clock Security Services to the Campus of Indian Maritime University on all the Seven (7) days in a week

including the National and Public Holidays.

- 9.2 The Security Personnel so deployed by the Contractor shall safeguard the security interests of the property of Campus of Indian Maritime University.
- 9.3 The Contractor shall be responsible to carry out the required services such as, collecting intelligence reports, follow up with police and other authorities regarding cases in case of any theft, pilferage and damage in the Visakhapatnam Campus of Indian Maritime University, on account of any reason whatsoever. The agency shall also follow the due instructions from time to time.
- 9.4 The security personnel so deployed by the Contractor shall record and maintain the information relating to movement of Vehicles, Personnel and Stores and any other relevant information as deemed necessary.
- 9.5 The security personnel deployed by the Contractor should have the capacity to locate unidentified, unclaimed and suspicious jobs / persons in the premises of Campus.
- 9.6 The security personnel that are being deployed should be properly trained.
- 9.7 A drill for about half-an-hour may be conducted by the Contractor for the Security personnel so deployed on a regular basis preferably for every fifteen days within the premises of this Campus.
- 9.8 The Contractor shall cooperate and comply with instructions from Visakhapatnam Campus. The Contractor shall enforce discipline and good order.
- 9.9 The Contractor shall not provide such man power, which in the opinion of IMUV that hinders and interfere, with the business operation of IMUV or with the work of any other contractor employed by IMUV.
- 10 Personnel, Uniform and Wages:
- 10.1 The Contractor shall deploy the following minimum strength of Security Personnel –

- i) Security Supervisors : 5 Nos.

Vangali

Three supervisors each in three shifts and One Supervisor overall for CCTV Cameras

Gandhigram

One Supervisor in General shift

- ii) Security Guards : 21 Nos.

Vangali

Main gate	- 3 (Three) Guards @ one each for three shifts
Gate-2	- 3 (Three) Guards @ one each in three shifts.
Hostel	- 3 (Three) Guards@ one each in three shifts.
Workshop/Substation	- 3 (Three) Guards @ one each in three shifts.
Patrolling	- 3 (Three) Guards @ one each in three shifts.
General shift	- 2 (Two) Guards.

Gandhigram

3 (Three) Guards for each shift in three shifts and one Guard in General Shift.

10.2 The security guards so deployed shall be provided with:

- (a) Mobile phones for communicating
- (b) Rain coats
- (c) Umbrellas
- (d) Torch Lights and Sticks
- (e) Any other safety items as required.

10.3 The Management shall reserves the right to increase/decrease the strength of the number of personnel as per the need/requirement from time to time.

10.4 In the event of increase in the personnel, the charges will be same as per the quote applicable to respective category including service charges etc.

10.5 Eligibility of the personnel engaged

- i) Security Supervisor - Should be an ex-serviceman in the age group of 35 years to 50 years. He should be qualified in Fire-fighting and should be able to train the Security guards and conduct mock fire fighting drills at regular intervals.
- ii) Security Guards - Should be SSC passed, Healthy and Well Built and shall not be below 18 years and not above 50 years of age

10.6 The Contractor shall provide replacement of prescribed strength in case of absenteeism, to ensure, the minimum Security Personnel deployed are available in each shift. In case if the full strength is not present for any shift during that period a penalty of 2% will be levied on the monthly bill.

10.7 Upon placing the Work Order and if necessitates, the contractor shall be directed to carry out the payments if any due to the Security Personnel of the past Contractor and the same shall be reimbursed.

10.8 The Security personnel deployed by the Contractor should be well aware of the languages of Hindi, English and Telugu.

10.9 If the security personnel deployed by the Contractor in the Campus is not found suitable, the Campus reserves the right to direct the Contractor for any reason whatsoever to suitably replace such security personnel immediately, failing which the Contractor will be levied with a penalty of 2% on monthly bill.

10.10 The security personnel so deployed by the Contractor should be provided with uniform, rain protective equipment and torchlight, adequate number of good bamboo sticks and such other things as required for safety of the security personnel and for the campus.

10.11 The security personnel deployed by the Contractor shall be provided with uniforms to the Security personnel deployed at the cost of the Contractor. The Contractor shall ensure that the Security personnel shall always wear Uniform and carry/wear identity card with them for verification while working in the Campus. A whistle shall also be provided to the Security personnel.

- 10.12 Wages to the Personnel so engaged by the Contractor shall not be less than the rates notified in the "Gazette Notification" issued by the Central Government Notification from time to time with regard to minimum wages applicable to the respective category and to adopt the latest revisions with regard to Provident and ESI etc. The liability towards payment/compensation for Leave Salary, Reliever charges are to be borne by the Contractor while carrying out the services.
- 10.13 The payments to the security personnel shall be made on or before 7th of each month by way of depositing in the respective bank accounts of the Security personnel deployed in the Campus. Failure to do so, a penalty of 2% on the monthly contract value shall be levied.
- 10.14 The requirement of security personnel as specified at (10.1) above can vary based on the requirements of IMUV. In such case, the charges quoted by the tenderer shall be proportionate with reference to the actual personnel deployed.
- 11 After finalisation of bids received, IMUV would intimate the award of Contract to the Contractor. The Contractor shall enter into an agreement covering the entire scope of services with IMUV within one week from the date of issue of the order.
- 12 An amount equivalent to 10% on the monthly bills during the contract period will be retained towards performance guarantee and the same shall be returned on completion of 60 days beyond the date of the completion of all contractual obligations. It shall also be valid in case of termination of the contract by giving reasonable notice period. No interest will be paid for the amount being retained as performance guarantee.
- 13 The Contractor shall purchase and maintain such insurance at its own cost, in addition to the insurance coverage statutorily required to cover any bodily injury, disability benefits and death of its Security guards. All liabilities arising out of accident or death while on duty shall be borne by the contractor.
- 14 The safety of the property of IMUV will be the Contractor's responsibility and the Contractor shall indemnify IMUV for any theft, loss, damage, and deterioration loss of product, material or property arising from any act of negligence on the part of the Security Personnel so deployed. The loss shall be recovered based on

the market value of the product from the monthly bills of the contractor.

- 15 The Contractor shall be paid against monthly invoice / Bills submitted at the agreed rates and payment will be released to the Contractor within 15 days from the date of submission of the bill.
- 16 Income Tax will be deducted at source at the prevailing rate as per Section 194-C of the Income Tax Act. GST TDS will also be deducted as per Central Government Notification at the applicable rate from time to time.
- 17 The GST charged in the Invoice by the Contractor shall be reimbursed against proof of payment of the same to the Government Account.
- 18 The Contract will be valid for a period of One year from the date of awarding the contract and can be extended if agreed by both the parties for a maximum period of Two years.
- 19 The Contractor will maintain a register on which day to day deployment of personnel will be entered. While raising the bill, the deployment particulars of the personnel engaged during each month, shift-wise, should be shown.
- 20 Adequate supervision will be provided to ensure correct performance of the said security services in accordance with the prevailing assignment instructions agreed upon between the two parties.
- 21 The personnel engaged have to be extremely courteous with very pleasant mannerism in dealing with the Staff of this campus / dignitaries and other officials visiting the campus and should project an image of utmost discipline.
- 22 The eight hours shift generally will be from 0600 to 1400 Hrs. to 2200 Hrs. and 2200 Hrs. to 0600 Hrs. The personnel will have to report at Security office at least 15 minutes in advance of the commencement of the shift or for collecting necessary documents / instructions, and to complete all other required formalities as approved by the IMU.
- 23 In case if any complaint is received, attributable to misconduct/

misbehaviour of the contractor's personnel so deployed, the concerned security personnel shall be stopped immediately from attending duties and a penalty of Rs.500/- shall be levied and the same shall be deducted from contractor's bills.

24 Force Majeure

24.1 If at any time during the currency of the contract, either party is subjected to force majeure, which can be termed as civil disturbance, riots, strikes, tempest, acts of God etc., which may prevent either party to discharge his obligation, the affected party shall promptly notify the other party about the happening of such an event. Neither party shall by reason of such event be entitled to terminate the contract in respect of such performance of their obligations. The obligations under the contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. If the performance of any obligation under the contract is prevented or delayed by reason of the event beyond a mutually agreed period to if any or seven days, whichever is more, either party may its option terminate the contract.

25 If any money shall, as the result of any instructions from the Labour Authorities or claim or application made under any of the Labour laws or regulations, be directed to be paid by IMUV, such money shall be deemed to be payable by the contractor to IMUV within seven days. The IMUV shall be entitled to recover the amount from the Contractor by deduction from money due to the Contractor or from the Performance Security.

26 The contractor shall indemnify and hold the IMUV harmless from and against all claims, damages, losses and expenses arising out of, or resulting from the works/services under the contract provided by the contractor.

27 The bidder should be registered with the concerned authorities of Labour Department under Contract Labour (R&A) Act 1970.

28 The contractor shall deploy physically and mentally fit guards and supervisors

29 Security personnel engaged by the contractor shall not take part in any staff union and association activities.

- 30 The contractor shall bear all the expenses incurred on the following items i.e., Provision of torches and cells, lathis and other implements to security staff. He should ensure availability of 5 torch lights of 3 cell each, 5 lathis, 5 rain coats and such other items required for safety of the security personnel deployed.
- 31 The contractor shall provide the copies of relevant records during the period of contract or otherwise even after the contract is over whenever required by the IMUV.
- 32 The contractor should have round the clock control room service along with quick response teams to deal with emergent situations.
- 33 Bid Prices
- 33.1 Bidder shall quote the prices in Indian Rupees for the entire contract on a 'single responsibility' basis such that the Tender price covers contractor's all obligations mentioned in or to be reasonably inferred from the Tender document in respect of Security Services at Indian Maritime University, Visakhapatnam Campus. This includes all the liabilities of the Contractor such as cost of uniform and identity cards of personnel deployed by the contractor and all other statutory liabilities like Minimum Wages, ESI, PF contributions, service charges, all kinds of taxes etc., which should be clearly stated by the contractor.
- 33.2 The rates and prices quoted by the Bidder shall be inclusive of GST.
- 33.3 The rate quoted shall be responsive and the same should be inclusive of all statutory obligations such as Minimum Wages, ESI, PF Contributions, wages for leave reserve, service charges, all kinds of taxes etc. The offers of those prospective bidders which do not meet the statutory requirements are liable to be rejected.
- 33.4 Conditional bids / offers will be summarily rejected.

TECHNICAL BID

Sl. No	Particulars	Documentary Proof
1	Name of the Tenderer	
2	Status (Proprietary/Partnership/ Society/Company)	Indicate whether documentary proof enclosed Yes / No
3	Address of the Registered Office	
4	Telephone	
	Mobile	
	Email Address	
5	Address of the Local Office	
6	Telephone	
	Mobile	
	Email Address	
7	Permanent Account Number issued by the Income Tax Authorities	Indicate whether documentary proof enclosed Yes / No
8	Provident Fund Account Number	Indicate whether documentary proof enclosed Yes / No
9	ESI Code Number	Indicate whether documentary proof enclosed Yes / No

10	GST Registration Number		Indicate whether documentary proof enclosed Yes / No
11	Turnover over – ➤ 2016-2017 ➤ 2017-2018 ➤ 2018-2019	Rs. _____ Lakhs Rs. _____ Lakhs Rs. _____ Lakhs	Indicate whether documentary proof enclosed Yes / No Yes / No Yes / No
12	Audited Balance Sheet and Profit and Loss Account for the Financial Years - ➤ 2016-2017 ➤ 2017-2018 ➤ 2018-2019	Yes / No Yes / No Yes / No	Indicate whether documentary proof enclosed
13	Income Tax Returns for the Financial Years (FY) ➤ FY 2016-2017 (AY 2017-2018) ➤ FY 2017-2018 (AY 2018-2019) ➤ FY 2018-2019 (AY 2019-2020)	Yes / No Yes / No Yes / No	Indicate whether documentary proof enclosed
14	Details of Security Jobs carried out during Financial Years 2016-17, 2017-18 and 2018-19 including value of each job with a consolidated statement as per <u>Annexure-1</u>	Yes / No	Indicate whether documentary proof enclosed
15	Satisfactory Performance Certificates from the organizations where the		Indicate whether documentary proof enclosed Yes / No

	Contractor has supplied a group of more than 10 persons at a time for Security Services during the Financial Years 2016-2017, 2018-2018 and 2018-2019 as per <u>Annexure-2</u>	
16	Undertaking on letter head of the Tenderer stating that it has not been blacklisted by any Central Government Department/ Ministry/PSU/ Statement Government etc. as <u>Annexure-2</u>	<p>Indicate whether documentary proof enclosed</p> <p>Yes / No</p>
17	<p>Bank Details</p> <p>a) Account Number</p> <p>b) Type of Account</p> <p>c) Bank</p> <p>d) Branch</p> <p>e) Address</p> <p>d) IFSC Code</p>	<div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px;"></div>

Signature and Seal of the Bidder

Place : _____

Date : _____

Annexure-1 (Sl.No.14 of the Technical Bid)

Sl. No.	Organisation	Period		Details of Security Jobs Carried out during the last three years	Contract Value Rs.
		From	To		

Signature and Seal of the Bidder

Place : _____

Date : _____

Annexure-2 (Sl.No.15 of the Technical Bid)

Details of Performance Certificates
in respect Of Security Jobs Performed

Sl. No.	Organisation	Period		Reference of Performance Certificate and Date
		From	To	

Signature and Seal of the Bidder

Place : _____

Date : _____

Annexure-3 (Sl.No16 to Technical Bid)

Format of Undertaking, To Be Furnished On Company Letter Head
With Regard To Black Listing /Non-Debarment, By Organisation

Undertaking Regarding Blacklisting / Non-Debarment

The Campus Director
Indian maritime University
Tekkalipalem (PO)
Near Rayavarapu Agraharam
Sabbavaram Mandal
Vangali
Visakhapatnam -531035

Sir,

We hereby confirm and declare that we, M/s._____ is
not blacklisted /de-registered/debarred by any Government / Public Sector Undertaking
/Private Sector/ or any other agency for which we have Executed / Undertaken the
works/Services during the last 5 years.

Authorised Signatory

Date: _____

**SCHEDULE OF RATES FOR ROUND THE CLOCK SECURITY SERVICES
FOR VISAKHAPATNAM CAMPUS OF INDIAN MARITIME UNIVERSITY
(PRICE BID)**

Sl. No	Particulars	Security Supervisor (Rate per Person per Month) Rs.	Security Guard (Rate per Person per Month) Rs/
1	Basic Rate (Minimum Wage)		
2	Reliever Charges		
3	Provident Fund @ 13% of (Sl.No.1)		
4	ESI @ 3.25% of (Sl.No.1)		
5	Leave Wages		
6	Bonus		
7	Total (1 to 6)		
8	Service Charges (Percentage _____ %) (Percentage to be indicated)		
9	Total with Service Charges (7 + 8)		
10	GST Percentage _____%		
Total per month (9+10) (in Figures)			
Total per month (9+10) (in Words)			

SUMMARY OF PRICE BID

Category	Nos.	Rate per month Rs.	Total Per month Rs.	Total Per month Rs.
Security Supervisors	5			
Security Guards	21			
Total (in Figures)				
Total (in Words)				

Signature and Seal of the Bidder

Place : _____

Date : _____